



## Victorian Geriatric Medicine Training Program

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## Victorian Geriatric Medicine Training Program

### General Rules

There is a Central Appointment Process for Geriatric Medicine Advanced Trainees in Victoria and Tasmania.

In 2022, for 2023 positions, the Postgraduate Medical Council of Victoria (PMCV) will conduct the Geriatric Medicine Advanced Training Match for Victorian on behalf of the Royal Australasian College of Physicians (RACP) and the Co-ordinator of Geriatric Medicine VIC Advanced Training/ VGMP. All potential candidates must register via the PMCV website for participation in the match.

Match resources can be found on the PMCV website and the Allocation and Placement Service website: <https://allocations.pmcv.com.au/matches>.

*Please note: If you wish to be considered for a position outside Victoria, you will need to lodge a separate application with the relevant State or Territory.*

### Contact:

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Allocation and Placement Service - PMCV ([allocations@pmcv.com.au](mailto:allocations@pmcv.com.au))

- All Advanced Training appointments in Geriatric Medicine in Victoria for 2023 will be made through a centralised match.
- The centralised match will be run over two rounds. The first round is for continuing trainees. New advanced trainees will be eligible to join the second-round match.
- Applicants who have undertaken advanced training in another physician specialty are eligible to participate in the first-round match.
- Special arrangements are in place to support a flexible approach for part-time trainees.
- If RACP has not announced the clinical examination results before the match, BPTs sitting the clinical examination in 2022 will be eligible for the second-round match.
- The match will be held simultaneously across multiple physician specialties. You can only be matched once.
- To participate in the match, applicants must register list with PMCV, and submit their preference list. They must also apply to each health service on their list.
- The match is highly competitive. Participation in the match does not guarantee employment or training. Applicants are encouraged to apply widely.

All sites accredited for Advanced Training in Geriatric Medicine in Victorian will be participating in this match. The centralised match will be run over two rounds. The first round is for continuing Advanced Trainees, including RACP Advanced Trainees transferring from other specialties. The second-round match is for new Advanced Trainees and any trainee not matched in the first round.



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### How to apply

**Applications for all Geriatric Medicine advanced training positions must be completed using the PMCV computer matching website.**

Positions are advertised on the RACP website and on the PMCV Allocation and Placement Service.

**Applications open on the PMCV Allocation and Placement Service website on 1 June 2022 and close on 22 June 2022 at 5pm.** Please carefully follow the instructions on the PMCV website.

**To participate in the match, you must apply both to PMCV and to every health service of interest.** When registering with PMCV you will be asked to provide your details, CV, three referees and your preference list of health services. You will be able to amend this preference list later.

You must submit an application for employment to each health service on your preference list. You cannot be matched to a health service where you have not applied for employment. As the match is highly competitive you are encouraged to apply widely. Please note that the closing dates for job applications vary between health services. Check the health service employment website for details.

The centralised match is competitive. You are encouraged to apply widely to increase your prospects of success. There is no guarantee that every applicant will secure an appointment for ongoing training.

Applicants are able to re-order their hospital preferences until Thursday, 14 July 2022 at 5pm.

Please note referee reports must be received by 5pm, 30 June 2022, ***so early application and nomination of referees is strongly advised.***

Visit the VGMT website for more information to guide you through the appointment process. Also visit the Postgraduate Medical Council of Victoria website.

Keep within the deadlines for all match application requirements. Ensure that you optimise your prospects of securing training in 2023. Apply widely, but do not apply to a site where you would not be prepared to work. **The outcome of the match is binding.** Once matched you cannot go into the match for a second time hoping to secure a higher preference.

## 1. Match Model

The following health services are available for candidates to preference:

- Albury Wodonga Health



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- Alfred Health
- Austin/Northern Health
- Ballarat Health
- Barwon Health
- Bendigo Health
- Eastern Health
- Melbourne Health
- Monash Health
- Peninsula Health
- Royal Melbourne Hospital
- St Vincent's Hospital
- Western Health

**Details of the positions are found in the Health Service Directory (INSERT LINK).**

The training selection process is competitive, and merit based. Both candidates and health services rank their preferences as part of the Match process. In accordance with the allocation and placement procedures, the preferences of candidates are considered with reference to where a candidate is ranked by a health service.

It is not permissible for candidates or health services to divulge their preferences / rankings to another party at any time.

All health services participating in this Match abide by the allocations and placement service code of conduct as detailed on our web site [PMCV Allocation and Placement Service](#) and must utilise the PMCV Geriatric Medicine Allocation and Placement Service and may not go outside the service for the appointment of Geriatric Medicine registrars. The exception to this is for part-time and part-year appointments that may be appointed outside the match.

## 2. Candidates Eligibility

All applicants must be registered with the RACP and hold current General Registration with AHPRA. Applications will be accepted from trainees who have successfully completed the Basic Physician Training written examination but have not yet passed the clinical examination. However, to be eligible for selection as a Geriatric Medicine Advanced Trainee, the applicant must have successfully completed the written and clinical examination requirements.

Australian and New Zealand citizens and applicants with permanent residency who are eligible for appointment will be offered positions before those with temporary visas.

If you meet the Eligibility Criteria for Geriatric Medicine Advanced Training, you can enter the match.

**It is a condition of the match that if successful, both applicants and Health Services MUST accept the appointment**



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### 3. 2022 Match Process

All participating health services have agreed to participate in the Victorian state-wide selection process, with no health services permitted to go outside the match.

Candidates may apply to as many health services as they like.

A short list will be created, and interviews will be offered to these candidates.

#### **Interview**

Each health service has its own arrangements for interviews. Some health services will do joint interviews with other health services. You may need to attend multiple interviews.

VGMT will send notices prior to important deadlines. All current trainees will receive these updates. If you are not currently registered with VGMT but would like to receive these updates, please send an email to [vgmtp@svha.org.au](mailto:vgmtp@svha.org.au) and include Centralised Match in the subject line. Registering your details with VGMT does not constitute an application for employment.

The dates for registration with PMCV and the matches may be found in the accompanying documents on the VGMT website. You are encouraged to make early contact with the Directors of Geriatric Medicine in the Health Services. This will give you an idea of your prospects, and help the Directors plan their recruitment strategy. Part-time and job-share applicants are referred to the document on the VGMT website.

#### **Candidate Preference List (CPL):**

Candidates will be able to add all available positions to their Candidate Preference List (CPL) in the Allocation and Placement Service until Wednesday, 22 June 2022 at 5pm.

Candidates will be able to re-order existing positions on their CPL until Thursday, 14 July 2022 at 5pm.

Health Services will have access to information only from candidates that apply to them via the PMCV allocation and placement service.

Both candidates and Health Services will rank their preferences prior to the match. In accordance with the allocation and placement process, the preference of candidates will be considered with reference to where a candidate is ranked by a Health Service.

Candidates must complete an application through the APS (Allocation and Placement Service) website prior to the closing date. Any incomplete application will not be considered.

#### **Advanced Trainees transferring from other RACP specialty training programs.**

Advanced Trainees in other RACP specialty training programs are welcome to apply to join the Victorian Geriatric Medicine Training Program (VGMT).



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All appointments for Advanced Training positions in Geriatric Medicine in Victoria will be made in a Centralised Match. You will need to register with the Postgraduate Medical Council of Victoria and apply to the individual health services.

The centralised match for 2023 positions will be held over two rounds. The first round is for continuing Advanced Trainees including Advanced Trainees in other RACP specialty programs. New Advanced Trainees are eligible for the second-round match.

Details of the match, including important dates and contact details can be found on the VGMP website and at RACP and PMCV. VGMP will send regular updates during the match. If you wish to receive these notifications, please email [vgmtp@svha.org.au](mailto:vgmtp@svha.org.au) with "Mailing List" in the subject line. Registering your details with VGMP does not constitute an application for employment. For more information contact your hospital site-coordinator or visit the VGMP website.

### **Advanced Trainees considering part-time or job-share arrangements.**

VGMP supports a flexible approach to training.

- Part-time and job-share appointments may be appointed outside the match. An applicant accepting such an appointment must not enter the match.
- Applicants who are unable to secure a part-time or job-share appointment prior to the match are eligible to participate in the match for a full-time position.
- The results of the match are binding.

VGMP supports a flexible approach to advanced physician training but is not an employer. All appointments are made by the health services following the centralised match.

Health services not advertising part-time or job-share appointments may still be willing to consider such appointments. Applicants are encouraged to contact the health services to ascertain whether they will consider such an appointment. The contact person can usually be found on the advertisements on the hospital website, or in the documents on the VGMP website ([www.vgmtp.org](http://www.vgmtp.org)).

Part-time and job-share appointments may be made prior to the match.

- If the health service offers an appointment prior to the match, then the applicant must withdraw from the match before the deadline.
- If no appointment is made prior to the deadline for match, then the applicant can participate in the match for a full time position.
- The results of the match are binding.

## **4. Match Results**

Successful applicants will be contacted by phone by the hospital Head of Unit or delegate, after a valid match has been declared.

Health services and candidates will be able to access their match results via log in to the



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Allocation and Placement Service.

The PMCV will supply the coordinator the complete match results.

**IMPORTANT: Only one offer will be made to each successful candidate.**

**Matched Applicants:** Computer Matching results are available to candidates and Health Service administrators via the PMCV computer matching website from 10.00am on **Thursday, 28 July 2022**. Matched candidates will receive an email from the PMCV advising them that they have been offered a position through the match and should check the details on the PMCV website.

Letters of appointment are made to successful applicants by the relevant institution.

Overall ranking will not be available to candidates.

Applicants who are not offered a position in the initial round of offers may be contacted if positions become vacant or if new positions are created if they scored sufficiently well as to be considered suitable for employment in a Geriatric Medicine Advanced Training position.

## 5. Unmatched Candidates

Unmatched applicants will receive an email from the PMCV advising them that they have not been offered a position through the match. If otherwise suitable for the training program, unmatched applicants will remain on a ranked list and will be notified should a position become available.

Unmatched applicants are advised to contact the coordinator for further information.

A list of unmatched candidates will remain on a ranked list and will be notified should a suitable position become available.

A list of all unmatched candidates will be supplied with contact details by the PMCV to the specialty group coordinator that have unmatched positions.

If positions remain unfilled at the conclusion of the match, those positions can only be filled from the pool of unmatched candidates. If matched positions are declined after the conclusion of the match those positions can only be filled from the pool of unmatched candidates. Health services with unmatched positions will be responsible for directly contacting unmatched candidates.



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If positions are not able to be filled by suitable applicants within this network, interstate Network Training Coordinators will be contacted, to ascertain whether suitable candidates remain without positions.

Should there be no remaining candidates assessed as suitable to enter Geriatric Medicine Advanced Training, an attempt will be made to fill remaining positions with non-training house officers.

Please note: Geriatric Medicine Advanced Registrar positions which become available during any year due to unforeseen circumstances (such as parental leave or resignation of a registrar already in the training program) may occur outside the PMCV matching service.

## 6. Application of Business Rules

These business rules apply only to the 2022 Geriatric Medicine Match for training positions in 2023.